



**CITY OF BEAUFORT**  
1911 BOUNDARY STREET  
BEAUFORT MUNICIPAL COMPLEX  
BEAUFORT, SOUTH CAROLINA 29902  
(843) 525-7070  
**CITY COUNCIL WORKSESSION AGENDA**  
**March 19, 2019**

**NOTE: IF YOU HAVE SPECIAL NEEDS DUE TO A PHYSICAL CHALLENGE,  
PLEASE CALL IVETTE BURGESS 525-7070 FOR ADDITIONAL  
INFORMATION**

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**STATEMENT OF MEDIA NOTIFICATION**

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."

**WORKSESSION - Planning Conference Room, 1st Floor - 5:00 PM**

**I. CALL TO ORDER**

- A. Billy Keyserling, Mayor

**II. DISCUSSION ITEMS**

- A. Light Pole Standards and/or appropriate Zoning
- B. Schedule for the Update of the City's Comprehensive Plan
- C. Community Development Block Grant (CDBG) Needs

**III. EXECUTIVE SESSION**

- A. Pursuant to Title 30, Chapter 4, Section (70) (a) (2) of the South Carolina Code of Law: Discussion regarding Legal updates relative to Legal Claims.

**IV. ADJOURN**



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 3/15/2019  
**FROM:** David Prichard, Community & Economic Development Director  
**AGENDA ITEM TITLE:** Light Pole Standards and/or appropriate Zoning  
**MEETING DATE:** 3/19/2019  
**DEPARTMENT:** City Clerk

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:*

*REMARKS:*

**ATTACHMENTS:**

Description	Type	Upload Date
Memo	Backup Material	3/15/2019



**Department of Community & Economic Development  
Official Request  
to the  
Metropolitan Planning Commission**

March 8, 2019

Subject: Parking lot light pole heights

The City of Beaufort is requesting the Commission's opinion regarding the height of light poles in parking lots. Specifically,

What should be the maximum allowable height for parking lot light poles?

The Beaufort Development [Zoning] Code limits the height of light poles to 15 feet above grade in transect-based districts, and to 25 feet above grade in conventional districts. Reference [§5.8.4].

It is staff's opinion that a 15 ft. maximum is appropriate in spaces accommodating primarily the pedestrian, e.g., along sidewalks and buildings. It is also staff's opinion that a 15 ft. maximum is not appropriate in spaces accommodating primarily parking, unless that parking is adjacent to the building. Furthermore, the conventional height of parking lot light poles is around 28 ft. above grade.

The Department of Community & Economic Development will present the commission's recommendation/opinion to the City Council at the March 19<sup>th</sup> work session.

On behalf of the City Manager and the City Council, thank you for addressing this issue.

Sincerely,

David S. Prichard



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**CITY OF BEAUFORT**  
DEPARTMENT REQUEST FOR CITY COUNCIL AGENDA ITEM

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**TO:** CITY COUNCIL **DATE:** 3/15/2019  
**FROM:** David Prichard, Community & Economic Development Director  
**AGENDA ITEM TITLE:** Schedule for the Update of the City's Comprehensive Plan  
**MEETING DATE:** 3/19/2019  
**DEPARTMENT:** Planning

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*BACKGROUND INFORMATION:*

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*PLACED ON AGENDA FOR:*

*REMARKS:*

**ATTACHMENTS:**

Description	Type	Upload Date
Memo	Backup Material	3/15/2019
Invite	Backup Material	3/15/2019



**Director of  
Community and Economic Development**

**Memorandum**

**March 15, 2019**

**FOR: City Council  
Metropolitan Planning Commission  
Citizens of Beaufort, SC**

**SUBJECT:** Initial Schedule for the Update of the City's Comprehensive Plan

In order to determine the depth of changes necessary to update the City's comprehensive plan and to determine what can be accomplished by in-house staff and what will require outside assistance, the following evaluations of the current plan are scheduled as follows:

Staff Assessment of Vision Beaufort - 2009 Comprehensive Plan and Civic Master Plan (2014)  
Suspense Date: April 5, 2019.

Presentation of Staff's Assessment and Public Comment of Vision Beaufort - 2009 Comprehensive Plan and Civic Master Plan (2014)  
Meeting Date: April 8, 2019, 2 pm, City Hall, Rm 135

Presentation of Staff's Assessment and Metropolitan Planning Commission's Assessment of Vision Beaufort - 2009 Comprehensive Plan and Civic Master Plan (2014)  
Meeting Date: April 15, 2019, 5 pm, City Hall, Council Chambers

Presentation of Staff's Assessment and City Council's Assessment of Vision Beaufort - 2009 Comprehensive Plan and Civic Master Plan (2014)  
Meeting Date: April 23, 2019, 5 pm, City Hall at Work Session

With the information gained from the above meetings, a work plan will be developed for updating the comprehensive plan.

DAVID PRICHARD  
Director



## BEAUFORT COUNTY PLANNING COMMISSION

Multi Government Center, 100 Ribaut Road, Room 115

P.O. Drawer 1228, ,

Phone: (843) 255-2140 // FAX: (843) 255-9432

March 6, 2019

David Prichard, AICP, Director  
City of Beaufort Community and Economic Development  
1911 Boundary Street  
Beaufort, SC 29902

RE: Comprehensive Planning

Dear: Mr. Prichard:

The Beaufort County Planning Commission is about to initiate the rewrite of its Comprehensive Plan in accordance with the South Carolina Local Government Comprehensive Planning Enabling Act of 1994. It is my understanding that the City of Beaufort will be beginning this process as well.

We would like to extend a formal invitation to coordinate our comprehensive planning efforts. We think that both the city and the county stand to benefit from working together. Many issues such as regional transportation and natural resources cross jurisdictional boundaries and would benefit from having a shared vision. In addition, we hope that this cooperation will result in a more efficient use of staff time and resources. We think that a successful product at the end would be individual comprehensive plans that have a consistency in format, organization and terminology, yet address unique local concerns.

We look forward to discussing this opportunity with you further.

Sincerely,

Robert Semmler  
Chairman, Beaufort County Planning Commission