



CITY OF BEAUFORT
1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

Cultural District Advisory Board

February 16, 2022

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/83963117883?pwd=VU90Vy9LVE1pdE9EUEtybDFRRC9EQT09>

Passcode: 933231 US: +1 301 715 8592 Webinar ID: 839 6311 7883

City Hall – Executive Conference Room Number 2

- I. **Call to Order** – Andrea Hackenberger
- II. **Approval of minutes from January** **2:00 PM**
- III. **Old Business**
 - Benches
 - Lunch and Learn
 - Member at Large
 - Music in the Park
- IV. **New Business**
 - Highlighting Cultural District Merchants
- V. **Other**
- VI. **Adjournment**

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."



Cultural District Advisory Board
Meeting Minutes – Via Zoom
10:00 AM

January 28, 2022

I. CALL TO ORDER - BONNIE HARGROVE **10:07 AM**

Quorum was present

Board members in attendance: Board Chair, Bonnie Hargrove and members – Linda Jeffries, Kathy Mixon, Rev. Kenneth Hodges, Lise Sundrla, and Linda Roper. Absent: Andrea Hackenberger,

II. OLD BUSINESS

- A. Bench project and the projection needed for materials and installation. Unanimous vote for Suggestion 1. Continue with 6 benches increase sponsorship to \$750 with CDAB paying the difference of \$1850.
- B. Lunch and Learn has been set for March 14th with Reverend Hodges, April 11th with Kathy Mixon, and May 9th with Bonnie Hargrove.
- C. Members at Large, there has been no new applicates, discussion about amending the bylaws to be able to add new members.

III. NEW BUSINESS

- A. How to highlight our cultural district merchants.
 - a. Possibly having them showcase their gallery around the venue.
- B. Music in the park, utilizing the WFP space during lunch and into the beginning of dinner to bring more people to downtown area. Possibly utilizing the churches as well as schools for bands and choirs. Wanting to see a schedule and a budget to know where cultural district can help.
- C. Bringing in new members.
- D. Sending a copy of Bylaws to everyone.

IV. ADJOURN **11:00 AM**

Disclaimer: All Cultural Advisory Board Meeting minutes are recorded, which can be found on the City's website at www.cityofbeaufort.org (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7084 or by email at tguldner@cityofbeaufort.org

From: [Linda Roper](#)
To: [Andrea Hackenberger](#)
Subject: FW: Tomorrows meeting 10 am
Date: Monday, February 14, 2022 12:20:48 PM

Linda L. Roper

From: Hargrove, Bonnie <BHARGROV@uscb.edu>
Sent: Thursday, January 27, 2022 3:33 PM
To: Linda Roper <lroper@cityofbeaufort.org>; Andrea Hackenberger <ahackenberger@cityofbeaufort.org>; Lise Sundrla <lisesundrla@yahoo.com>; Linda Jeffries <LJeffries@beaufortsc.org>; kathryn mixon <k.mixon1879@gmail.com>; KENNETH HODGES <lybensons@aol.com>
Subject: Tomorrows meeting 10 am

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Suggestions for Bench Discussion on 1/28/22 10 am.... On Zoom
Submitted by Bonnie Hargrove – USCB Center for the Arts
Please use this information for a starting point for our discussion during the board meeting.

Facts:

- *Quote from Habitat including labor \$6350 quote good until 2/15/22
- Cultural District has \$4,000 budgeted for Fiscal 2022- which ends 6/20/2022 ?
- Bench Sponsorship costs \$500 (2020-2021)
- The Bench project is one of the lasting projects of CDAB and the most visible
- *With a new set of benches we will be able to start a bench map YEAH

Suggestion 1.

- Continue with 6 Benches
- Increase sponsorship to \$750
- CDAB pays the difference \$1,850

Suggestion 2.

- Continue with 6 benches
- Increase sponsorship to \$1,050

Suggestion 3.

Continue with 4 Benches (Not sure if this would change the prices)
Increase sponsorship \$750
CDAB pays the difference

- Bonnie's opinion
- This is a new quote from Habitat as of today 1/27/22



SUBMISSION INSTRUCTIONS AND REQUIREMENTS FOR BENCH PROJECT PHASE III
Applications will be accepted by the Beaufort Cultural District and the City of Beaufort.
Send submissions via email to lroper@cityofbeaufort.org by March 4, 2022 by 5:00 pm.

Step 1. Required information from the applicant

- Name of Applicant - (name, phone, email, website)
- Design Team
- Address for Bench
- Is the Bench inside the Beaufort Cultural District Yes No
 - If No, what is the address for the bench
- The organization must own the property where the bench will be located. Or the owner must provide documentation that you have permission to place the bench on their property.
- Does your organization own the property? Yes / No
- If not, can your organization secure permission for the use of the property? Yes/ No
- Bench theme
- Artist Vision for bench
- List any special types of paints or additional materials added to the bench (acrylic paint is recommended)
- Drawings of proposed Bench artwork
 - Bench sketches should show four angles – front, back, and both sides
 - Indicate intended illustration on all four surfaces on four separate sheets
 - Identify each submission with organization name and title
 - Bench sketches: [front](#), [back](#), [side one](#), [side two](#); or download zip file with all sketches [here](#)

Applicant will be provided with a bench for sponsorship of \$750. Application will recruit artist, pay for any supplies needed to complete the project. Applicant must also have space for the artist can work on bench.

OWNERSHIP:

The bench project is a public art project collaboration between the City of Beaufort and the Cultural District Advisory committee who will retain ownership of all benches. Each bench will have an identifying plaque naming the artists, theme, sponsor organization. The City of Beaufort will install and maintain the benches.