



# Historic District Review Board

## Meeting Minutes – January 12, 2022

### CALL TO ORDER

0:21

A meeting of the Historic District Review Board was held in-person on January 12, 2022 at 2:00 pm.

### ATTENDEES

Members in attendance: Jeremiah Smith (Chairman), Mike Sutton (Vice-Chair), Stacy Applegate (Secretary), Maxine Lutz, and Michelle Prentice.

Staff in attendance: Meredith Jacobs (Meadors Architecture), Jeremy Tate (Meadors Architecture), Emmilyn Potts (City of Beaufort Planner of Community and Economic Development), and David Prichard (City of Beaufort Director of Community and Economic Development).

### REVIEW OF MINUTES

2:01

Motion: Mr. Sutton made a motion to approve the December 12, 2021 Meeting Minutes; seconded by Ms. Prentice. The motion passed unanimously.

*All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>. Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at [tqundler@cityofbeaufort.org](mailto:tqundler@cityofbeaufort.org).*

### APPLICATIONS

- A. **705 Prince Street, PIN R120 004 000 0542 0000**, Alterations/Additions  
Applicant: Charlie Heyman for Erich and Trish Fuldner (21-50 HRB.3)

2:43

The applicant is requesting final approval of alterations and additions to a single-family residence at 705 Prince Street

**Motion:** Mr. Sutton made a motion to allow only a picket fence or vegetive planting for [HVAC equipment] screening; Ms. Prentice seconded, the motion passed unanimously.

**Motion:** Mr. Sutton made a motion that the owner be allowed to keep the columns as profiled in the application on the east elevation; Ms. Applegate seconded; the motion passed 4-1, with Ms. Lutz opposed.

**Motion:** Mr. Sutton made a motion that [the board] does not allow chimney to be removed; Ms. Prentice seconded the motion, the motion passed unanimously.

**Motion:** Mr. Sutton made a motion for final approval with staff recommendations as noted, with the exception of motions previously voted on, Ms. Prentice seconded; the motion passed 4-1, with Ms. Lutz opposed

B. 708 Hamilton Street, PIN R120 004 000 0566 0000, Alterations/Additions **1:13:38**  
Applicant: Frank and Sarah Scudder (21-76 HRB.1)

The applicant is requesting conceptual approval for an addition to a contributing structure.

Mr. Smith recused himself, Mr. Sutton acted as chairman.

**Motion:** Ms. Applegate made a motion for conceptual approval of the porch as drawn; Mr. Sutton seconded; the motion passed unanimously.

**Motion:** Mr. Sutton made a motion to approve conceptual, asking the applicant to bump out the south elevation out to align the east wall with the existing corner; Ms. Prentice seconded, the motion passed unanimously.

**Motion:** Mr. Sutton made a motion to approve conceptual as submitted. Motion seconded by Ms. Prentice; The motion passed unanimously.

Mr. Smith rejoined the board, acting as chairman.

## DISCUSSION

**2:02:03**

General discussion about council's decision on using Robert's Rules of order for all boards. Mr. Pritchard assured the board that a decision has not been made and that boards are able to adopt their own rules of order.

Ms. Lutz discussed the conduct of the board at the December meeting. She encouraged the board members to present a positive image of the board as a whole.

The board reminded the public of the upcoming work session.

The board discussed upcoming zoom meetings with the National Parks Service that are open to the public.

All discussion was general, and no decisions were made.

## ADJOURNMENT

**2:07:51**

**Motion:** Ms. Lutz made a motion to adjourn the meeting; seconded by Mr. Smith. The motion passed unanimously. The meeting ended at 4:07 pm.

A handwritten signature in blue ink, appearing to read "Vance Stone", written over a horizontal line.

Chair

2-9-22

Date of approval