



## **PROCESS FOR REVIEWING FILMING PERMIT APPLICATIONS**

Downtown Operations & Community Services  
500 Carteret Street, Suite B2, Beaufort, South Carolina, 29902  
p. (843) 525-7084 / f. (843) | [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

---

- Film Coordinator submits copies of application to the City Manager and to all Department Heads including Police Department for review and comment.
- Pre-production meeting with the company and City staff to review.
- Production Company will notify all businesses and residents affected by the proposed filming activity.
- Comments from all departments submitted to the Film Coordinator for compilation.
- The Film Coordinator provides comments and recommendations for approval of permit to City Manager.
- City Manager signs the Filing Permit and Agreement.
- City Manager appoints a City Liaison to work with the Production Company during the film activity.