



Historic District Review Board Meeting Minutes – January 11, 2023

CALL TO ORDER

00:00:48

A meeting of the Historic District Review Board was held in-person on Wednesday, January 11, 2023.

ATTENDEES

Members in attendance: Jeremiah Smith (Chairman), Mike Sutton (Vice-Chair), Michelle Prentice, Rita Wilson, and Maxine Lutz.

Staff in attendance: Jeremy Tate and Maria Short (Meadors Architecture)

REVIEW OF MINUTES

00:02:20

Motion (0:02:29): Mr. Sutton made a motion for approval of [December 14] minutes; seconded by Ms. Lutz. The motion passed unanimously (5-0).

All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>. Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tgundler@cityofbeaufort.org.

APPLICATIONS

- A. **1006/1010 Bay Street, PIN R120 004 000 0897 0000**, Alterations
Applicant: Andrea Hackenberger, City of Beaufort (22-80 HRB.1)

00:02:43

The applicant is requesting final approval for alterations to two equipment enclosures at the downtown marina.

Motion 1 (0:06:45): Ms. Lutz made a motion to approve [the application as submitted]; seconded by Ms. Wilson. Motion passed unanimously (5-0).

- B. **914 Charles Street, PIN R120 004 000 0290 000**, Alterations
Applicant: Thomas Merrifield (23-02 HRB.1)

00:06:57

The applicant is requesting final approval for alterations to a single-family residence and adjacent ADU.

Motion 1 (0:13:05): Mr. Sutton made a motion to approve [the application] with staff's notes; seconded by Ms. Prentice. Motion passed unanimously (5-0).

- C. **408 Harrington Street, PIN R120 004 000 0768 0000**, Alterations
Applicant: Donjuan Roofing, LLC. (23-01 HRB.1)

00:13:20

The applicant is requesting final approval for a detached garage roof replacement.

Motion 1 (0:17:38): Ms. Wilson made a motion to approve [the application] with the conditions noted; seconded by Ms. Prentice. Motion passed unanimously (5-0).

Mr. Smith recused himself from the board, Mr. Sutton acts as chairman.

- D. **705 Prince Street, PIN R120 004 000 042 0000**, Alterations
Applicant: Megan Chancellor Crumrine, Allison Ramsey Architects (22-58 HRB.2)

00:17:52

The applicant is requesting final approval for construction of a new carriage house.

Motion 1 (0:23:00): Ms. Prentice made a motion to approve [this application] with staff comments; seconded by Ms. Lutz. Motion passed unanimously (4-0).

- E. **708 Hamilton Street, PIN R120 004 000 0566 0000**, Alterations
Applicant: Sarah Scudder, Homeowner (23-06 HRB.1)

00:23:30

The applicant is requesting a Change After Certification for alterations to a single-family residence.

Motion 1 (0:34:00): Ms. Prentice made a motion to approve the red coloring for the roof; seconded by Ms. Lutz. Motion passed unanimously (4-0).

Motion 2 (0:41:38): Ms. Prentice made a motion to deny the window application; seconded by Ms. Lutz. Motion passed unanimously (4-0).

Mr. Smith rejoined the Board as chairman.

- F. **1401 Duke Street, PIN R120 004 000 0347 0000**, Alterations
Applicant: Bill Chambers, Architect (23-03 HRB.1)

00:43:46

The applicant is requesting a Change After Certification for alterations to the structure at 1401 Duke Street.

Motion 1 (1:04:45): Ms. Prentice made a motion to approve [this application] with staff conditions with the exception of number 5 [for the building] to remain at its current location; seconded by Ms. Wilson. Motion passed unanimously (5-0).

Mr. Smith recused himself from the board, Mr. Sutton acts as chairman.

- G. **1204 Greene Street, PIN R120 004 000 0270 0000**, Alterations
Applicant: Ashley Randolph, Allison Ramsey Architects (23-07 HRB.1)

01:05:09

The applicant is requesting conceptual approval for alterations to a single-family residence.

Motion 1 (1:25:18): Ms. Prentice made a motion to approve conceptual with staff conditions; seconded by Ms. Lutz. Motion passed unanimously (4-0).

Mr. Smith rejoined the Board as chairman.

- H. **509 Pinckney Street, PIN R120 004 000 0759 0000**, Alterations
Applicant: Rob Montgomery, Montgomery Architecture + Planning (23-04 HRB.1)

01:28:08

The applicant is requesting final approval for alterations to a single-family residence.

Motion 1 (1:44:48): Ms. Prentice made a motion to deny the parking pavilion but to give final approval with staff conditions noted 2-5; seconded by Ms. Wilson. Motion passed unanimously (5-0).

- I. **301 Carteret Street, PIN R120 004 000 0274 0000**,
Alterations/New Construction
Applicant: Rob Montgomery, Montgomery Architecture + Planning (23-05 HRB.1)

01:45:15

The applicant is requesting preliminary approval for the addition of a new structure at the City Loft Hotel.

Motion 1 (2:48:24): Ms. Wilson made a motion to defer [this application with staff conditions]; seconded by Ms. Prentice. Motion passed unanimously (5-0).

DISCUSSION

02:48:50

The Board and staff discussed the upcoming work session as well as the Certified Local Government form.

ADJOURNMENT

02:53:30

Mr. Smith adjourned the meeting at 4:54 pm.