



Historic District Review Board Meeting Minutes – February 8, 2023

CALL TO ORDER

00:00:07

A meeting of the Historic District Review Board was held in-person on Wednesday, February 8, 2023.

ATTENDEES

Members in attendance: Jeremiah Smith (Chairman), Mike Sutton (Vice-Chair), Michelle Prentice, Rita Wilson, and Maxine Lutz.

Staff in attendance: Jeremy Tate and Maria Short (Meadors Architecture)

REVIEW OF MINUTES

00:01:28

Motion (0:01:30): Mr. Sutton made a motion for approval of [January 11] minutes; seconded by Ms. Prentice. The motion passed unanimously (5-0).

All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>. Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tqundler@cityofbeaufort.org.

APPLICATIONS

- A. **1015 Bay Street, PIN R120 004 000 0846 0000**, Change After Certification
Applicant: Sea Island Motel, Inc. (23-10 HRB.1)

00:01:44

The applicant is requesting a Change After Certification of an ADA lift at the Best Western Sea Island Inn.

Motion 1 (0:27:10): Mr. Sutton made a motion to approve [the application] as submitted with staff's recommendations to improving the armature related to the vegetation; seconded by Ms. Lutz. Motion passed unanimously (5-0).

- B. **507 Washington Street, PIN R120 004 000 321A 0000**, Alterations
Applicant: Palmetto Fence Co. for Polly Cooley, owner (23-09 HRB.1)

00:27:50

The applicant is requesting final approval for construction of a new fence.

Motion 1 (0:37:30): Mr. Sutton made a motion to approve a white picket fence with a 10 foot or as needed design gate for utilitarian access and a walk gate for access to the front pavement area; seconded by Ms. Prentice. Motion passed unanimously (5-0).

DISCUSSION

00:38:15

Staff informed the Board that the Certified Local Government form was submitted and a copy will be provided to the Board members. Ms. Lutz discussed the National Park Service public hearing and advised the other Board members to hear the presentation and read the draft of the study compiled by NPS.

ADJOURNMENT

00:40:10

Motion: Mr. Sutton made a motion for adjournment at 2:40 pm. The motion passed unanimously (5-0).