



# Historic District Review Board Meeting Minutes – February 12, 2025

---

## CALL TO ORDER

0:07

A meeting of the Historic District Review Board was held in-person on Wednesday, February 12, 2025 at 2:00 pm.

---

## ATTENDEES

Members in attendance: Mike Sutton (Chair), Grady Woods, (Vice-Chair), Kim Petrella, Rita Wilson, and Eric Berman.

Staff in attendance: Curt Freese, Community Development Director, Jeremy Tate, Meadors Architecture, and Julie A. Bachety, Community Development Administrative Assistant II .

---

## REVIEW OF MINUTES OF DECEMBER 11, 2024

0:23

**Motion:** Mr. Woods made a motion to approve the December 11, 2024 minutes as submitted. Mr. Berman seconded the motion. The motion passed unanimously.

*All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>.*

---

## ELECTION OF OFFICERS

1:21

**Motion:** Mr. Woods nominated Kim Petrella for the position of Secretary. All Board members agreed. The motion passed unanimously.

**Motion:** Mr. Woods nominated Eric Berman for the position of the Vice-Chairman. All Board members agreed. The motion passed unanimously.

**Motion:** Mr. Woods nominated Mike Sutton to remain the Chairman. All Board members agreed. The motion passed unanimously.

---

## NOMINATION FOR WATERFRONT PARK COMMITTEE

12:33

**Motion:** Mr. Berman made a motion to nominate Mike Sutton to sit on the Waterfront Park Committee. Ms. Wilson seconded the motion. The motion passed unanimously.

## **DISCUSSION**

**17:06**

---

Mr. Sutton spoke about the new material study the HRB allowed to be done on the Cuthbert House to use a synthetic porch decking. The project has now been completed, and Mr. Sutton went by last week and took photographs and an inspection. He found it to be everything he hoped it to be. Now it's a test of time. He encouraged the other board members to go take a look at it. The next step for the board is to watch the material over the next couple of years to see how it weathers on a hot day and a wintery cold day.

Mr. Freese asked the board members if they would be interested in a spring or summer training. Mr. Sutton suggested doing a walking tour of projects in Beaufort. Everyone agreed that April or May would be best. Mr. Sutton said a list is put together of what would be good to look at. Mr. Freese will put together an outline of ideas we want to visit (i.e.: new construction that's been recently approved and how it fits the conducts of the neighborhood; how new materials are holding up at Cuthbert House; look at 1401 Duke Street, and properties that have been recently stabilized.

Mr. Freese reminded the board members of the Strategic Plan that has been rescheduled for February 24 – 26. The Chairman has a seat for it. Mr. Sutton said he is not available. Mr. Berman said he can attend Monday and Wednesday.

## **ADJOURNMENT**

**34:27**

---

Mr. Woods made a motion seconded by Ms. Petrella to adjourn. The meeting ended at 2:34 pm.