



Historic District Review Board

Meeting Minutes – May 10, 2023

CALL TO ORDER

00:01:40

A meeting of the Historic District Review Board was held in-person on Wednesday, April 12, 2023.

ATTENDEES

Members in attendance: Jeremiah Smith (Chairman), Mike Sutton (Vice-Chair), Michelle Prentice, Rita Wilson, and Maxine Lutz.

Staff in attendance: Curt Freese (Community and Economic Development Director), Marah Grossman (Planner II), Jeremy Tate and Maria Short (Meadors Architecture)

REVIEW OF MINUTES

00:03:30

Motion (0:02:47): Mr. Sutton made a motion to approve April 12 minutes; seconded by Ms. Lutz. The motion passed unanimously (5-0).

All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>. Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tqundler@cityofbeaufort.org.

APPLICATIONS

Motion: (0:03:18): Mr. Sutton made a motion to amend the agenda and remove this item from the agenda; seconded by Ms. Wilson. Motion passed unanimously (4-0).

Mr. Smith recused himself from the Bboard, Mr. Sutton acts as chairman.

- A. **1114 Congress Street, PIN R120 004 000 0166 0000**, New Construction
Applicant: Ashley Randolph, Allison Ramsey Architects (23-27 HRB.2)

00:04:42

The applicant is requesting final approval for construction of a new single-family residence.

Motion: (0:13:50): Ms. Prentice made a motion to support the applicant's request with staff's comments noted with the exception of the concrete steps; seconded by Ms. Lutz. Motion passed unanimously (4-0).

- B. **910 Greene Street, PIN R120 004 000 0296 0000**, Alterations/Additions
Applicant: Ronesto Pineda, Allison Ramsey Architects (23-26 HRB.2)

00:2:50

The applicant withdrew the application from this meeting.

Mr. Smith recused himself from the board, Mr. Sutton acts as chairman.

- C. **607 King Street, PIN R120 004 000 1031 0000**, New Construction
Applicant: Ashley Randolph, Allison Ramsey Architects (23-33 HRB.1)

00:14:30

The applicant is requesting final approval for new construction of a new single-family residence.

Motion: (1:14:00): Ms. Lutz made a motion to defer approval of this project based on the applicant taking into consideration the various comments the Board made; seconded by Ms. Prentice. Motion passed unanimously (4-0).

Mr. Smith rejoined the Board as Chairman. Ms. Prentice recused herself from the Board.

- D. **1106 Washington Street, PIN R120 004 000 0373 0000**, New Construction (Carriage House)
Applicant: Lauren Kelly, Moser Design Group (23-34 HRB.1)

01:23:00

The applicant is requesting final approval for construction of a new carriage house.

Motion: (1:33:30): Mr. Sutton made a motion to approve the applicant's request with staff's recommendations noted; seconded by Ms. Lutz. Motion passed unanimously (4-0).

Ms. Prentice rejoined the Board.

DISCUSSION

01:34:40

Curt Freese introduced the new City of Beaufort Planner II to the Board. Marah Grossman introduced herself to the Board and discussed her background. Curt also discussed the transition of staff taking over Board procedures from Meadors, the newly implemented rolling application process, as well as edits to the Beaufort Code.

~~Motion (2:01:15): Mr. Sutton made a motion to allow staff to regulate paint and fences at staff level; seconded by Ms. Prentice. Motion passed unanimously (5-0).~~

ADJOURNMENT

01:41:38

Mr. Smith adjourned the meeting at 3:41 pm.



RECUSAL STATEMENT

Member Name: Jeremiah Smith
 Meeting Date: May 10, 2023
 Agenda Item: Section III Number: A
 Topic: 1114 Congress St

The Ethics Act, SC Code §8-13-700, provides that no public official/board member may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official/board member may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member/board member. (1991 Op. Atty. Gen. No. 91-37.) A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.

Justification to Recuse:

Professionally employed by or under contract with principal

Owens or has vested interest in principal or property

Other: _____

Date: 5-10-23

Jeremiah Smith

Member Signature



RECUSAL STATEMENT

Member Name: Jeremiah Smith
 Meeting Date: May 10, 2023
 Agenda Item: Section III Number: C
 Topic: 607 King St.

The Ethics Act, SC Code §8-13-700, provides that no public official/board member may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official/board member may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member/board member. (1991 Op. Atty. Gen. No. 91-37.) A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.

Justification to Recuse:

- Professionally employed by or under contract with principal
- Owns or has vested interest in principal or property
- Other: _____

Date: 5-10-23 Jim Sied
 Member Signature



RECUSAL STATEMENT

Member Name: Michelle Prentice
 Meeting Date: May 10, 2023
 Agenda Item: Section III Number: D
 Topic: 1106 Washington St.

The Ethics Act, SC Code §8-13-700, provides that no public official/board member may knowingly use his office to obtain an economic interest for himself, a family member of his immediate family, an individual with whom he is associated, or a business with which he is associated. No public official/board member may make, participate in making, or influence a governmental decision in which he or any such person or business has an economic interest. Failure to recuse oneself from an issue in which there is or may be conflict of interest is the sole responsibility of the council member/board member. (1991 Op. Atty. Gen. No. 91-37.) A written statement describing the matter requiring action and the nature of the potential conflict of interest is required.

Justification to Recuse:

Professionally employed by or under contract with principal

Owns or has vested interest in principal or property

Other: Kathryn Rustad is
employed by

Date: _____
Michelle Prentice
 Member Signature