



Historic District Review Board Meeting Minutes – May 11, 2022

CALL TO ORDER

2:10

A meeting of the Historic District Review Board was held in-person on May 11, 2022 at 2:00 pm.

ATTENDEES

Members in attendance: Jeremiah Smith (Chairman), Mike Sutton (Vice-Chair), Stacy Applegate (Secretary), Maxine Lutz, and Michelle Prentice.

Staff in attendance: Jeremy Tate (Meadors Architecture)

REVIEW OF MINUTES

3:38

Motion: Mr. Sutton made a motion to approve the April 13 meeting minutes, with correction of a graphical error on the last page on the type of metal proposed for the roof of 1707 Duke Street. Staff to remove the word aluminum from [this section] to be more appropriate; seconded by Ms. Applegate. The motion passed unanimously.

All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>. Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at tgundler@cityofbeaufort.org.

APPLICATIONS

Mr. Smith recused himself from the board, Mr. Sutton acts as chairman.

- A. **1106 Craven Street, PIN R120 004 0000 845A 0000**, New Construction
Applicant: Cooter Ramsey, Allison Ramsey Architects, Inc. (22-19 HRB.1)

00:04:26

The applicant is requesting Conceptual Approval for new construction of a two-unit dwelling at 1106 Craven Street.

Motion (1:13:29): Mr. Sutton made a motion to defer this application and have the applicant restudy the staff's recommendation to include the pushback of the parapet wall, the color and material choice of the building, the fenestration related to windows and doors, the rooftop application, and anything related to reducing scale would be highly recommended.; Ms. Prentice seconded. The motion passed unanimously (4-0)

Mr. Smith rejoins the board, acting as chairman.

- B. 313 Hancock Street, PIN R120 004 000 0720 0000, Alterations **1:14:44****
Applicant: Bill Chambers, Architect (22-22 HRB.1)
- The applicant is requesting Final Approval for alterations to a single-family residence at 313 Hancock Street.
- Motion (1:28:51):** Mr. Sutton made a motion to approve the paint colors as presented; seconded by Ms. Applegate. The motion passed unanimously (5-0).
- Motion (1:29:26):** Ms. Prentice made a motion to defer the shutters until after cutsheets, samples, and hardware are provided; seconded by Mr. Sutton. The motion passed unanimously (5-0).
- C. 708 King Street, PIN R120 004 000 0720 0000, Alterations **1:29:54****
Applicant: David Evans, Homeowner (22-24 HRB.1)
- The Applicant is requesting Final Approval for adding a fence to a single-family residence at 708 King Street.
- Motion (1:33:11):** Mr. Sutton made a motion for approval as submitted, seconded by Ms. Prentice. The motion passed unanimously (5-0)
- D. 902 Washington Street, PIN R120 004 000 0403 0000, Alterations **1:34:44****
Applicant: Jane Frederick, FAIA, Architect (22-23 HRB.1)
- The applicant is requesting Final Approval for alterations to a single-family residence at 902 Washington Street.
- Motion (1:48:49):** Mr. Sutton made a motion to approve as submitted with the front door to be painted the trim color, seconded by Ms. Applegate. The motion passed unanimously (5-0)
- E. 1707 Duke Street, PIN R120 003 000 0131 0000, New Construction **1:50:25****
Applicant: Karen Sullenger (22-16 HRB.2)
- The applicant is requesting final approval for new construction of a single-family residence.
- Motion 1 (2:34:37):** Mr. Sutton made a motion to approve window styles as submitted in this application, seconded by Mr. Smith. The motion failed (2-3) with Ms. Prentice, Ms. Applegate, and Ms. Lutz opposed.
- Motion 2 (2:36:47):** Ms. Applegate made a motion to approve as submitted in the preliminary approval for left side elevation, except that the dormer window will match the kitchen window, seconded by Ms. Lutz. The motion passed (3-2) with Mr. Sutton and Mr. Smith opposed.
- Motion 3 (2:39:00)** Ms. Lutz made a motion to accept Staff's Condition 2, seconded by Ms. Prentice. The motion failed (3 – 2), with Mr. Sutton, Mr. Smith, and Ms. Applegate opposed.
- Motion 4 (2:40:31):** Mr Sutton made a motion to accept the front window placement as submitted, pertaining to Staff Condition 2, seconded by Mr. Smith. The motion passed (3-2), with Ms. Lutz and Ms. Prentice opposed.
- Motion 5 (2:41:46)** Mr. Sutton made a motion to support Staff recommendations on items 6-

13, seconded by Mr. Smith. The motion passed (4-1), with Ms. Lutz opposed.

Motion (2:43:57): Mr. Smith made a motion to strike [Staff Conditions] 1-5, seconded by Mr. Sutton. The motion passed unanimously (5-0).

DISCUSSION

2:48:22

The Board discussed scheduling for the May and June work sessions. All discussion was general and no decisions were made.

ADJOURNMENT

2:55:51

Motion: Ms. Applegate made a motion for adjournment at 4:55pm, Mr. Smith seconded. The motion passed unanimously.