



Waterfront Advisory Committee

Meeting Minutes – Planning Conference Room – 1st Floor

June 2, 2025

I. CALL TO ORDER

5:00 PM

Scott Marshall, City Manager

Members in attendance - David Bartholomew, Ben Coppage, Scott Marshall, Joseph Oliver, David Russell, Josh Scallate, Josh Schott, Bill Suter, Mike Sutton.

Alternates: Howell Beach, Perry Dukes.

II. ELECTION OF OFFICERS

Bill Suter made a motion to elect Joseph Oliver as Chair of the committee. The motion was seconded and carried. Mr. Oliver accepted the position.

Josh Scallate made a motion to elect Mike Sutton as Vice Chair of the committee. The motion was seconded.

Bill Suter made a motion to elect David Bartholomew as Vice Chair of the committee. The motion was seconded.

By majority vote, Mike Sutton was elected as Vice Chair of the committee. Mr. Sutton accepted the position.

David Bartholomew made a motion to open up nominations for a liaison position to the staff. The motion was seconded. He made a motion to elect Josh Scallate to serve as the Liaison to Staff and Council. The motion was seconded and carried. Mr. Scallate accepted the position.

III. ADMINISTRATIVE CONSIDERATIONS

A. Meeting Schedule.

A meeting will be held on Monday, June 23, 2025, at 3:00 pm. After that, all meetings are to be held on the first Monday of the month at 5:00 pm starting on August 4th, September 1st, and October 6th.

B. Record Keeping.

Staff will assist with the drafting of minutes. They will be forwarded to the Liaison, Mr. Scallate, for distribution to the committee.

IV. ROLES, RESPONSIBILITIES, AND ISSUES OVERVIEW

JJ Sauvé, Deputy City Manager, provided an overview of the committee's formation, purpose and responsibilities, and the strategic importance of the Henry C. Chambers Waterfront Park. He provided a timeline of key events from its creation in 1974 through present day, which included

multiple inspections that noted deterioration between 2003 and 2019. He reported that the Phase IA engineering work is underway. Subsequent phases will be Phase 1B - modeling and final data, Phase 2 - design alternatives, Phase 3 - Permitting and Phase 4 - Construction.

Mr. Sauv  mentioned the city has been working with the National Park Service on confirming that the restrictive covenants that apply to the Waterfront Park do not apply to the Marina property itself. Committee tasks will be to review engineering options and public access policies. Consider land use and recommend solutions. October 1, 2025, is the target date for a final initial advisory report. Mr. Sauv  recommended bringing the engineers to the next meeting to start finalizing some of the details that include timelines and expectations going forward. Ashley Brandon, Public Information Officer, will start working on a Communication Plan.

A motion was made by Mr. Sutton to bring the engineers to the next meeting to provide a briefing of where everything stands at this time. The motion was seconded and carried.

Staff will gather data on the Marina prior to the lease agreement with Safe Harbor to include any financial reports.

Robert’s Rules of Order will be used to govern the meetings.

V. EXECUTIVE SESSION

- A. Pursuant to Title 30, Chapter 4, Section (70)(a)(2) of the South Carolina Code of Law: Discussion regarding active litigation and contract negotiations.

Mike Sutton made a motion to go into Executive Session. The motion was seconded and carried.

No actions from Executive Session.

VI. ADJOURN

7:45 PM