



CITY OF BEAUFORT
1911 Boundary Street
BEAUFORT, SOUTH CAROLINA 29902

Cultural District Advisory Board

Meeting Minutes for July 16, 2025

I. Call to Order

2:05 PM

Quorum was present.

Board Members in Attendance:

Bonnie Hargrove, Lise Sundrla, Kathy Mixon, Linda Jeffries, Cherimie Weatherford, Sarah Sutton

II. Review of Minutes of May 21, 2025 and June 18, 2025.

Motion was made by Kathy Mixon to approve the May minutes. The motion was seconded by Linda Jefferies.

All were in favor, motion carried.

Motion was made by Lise Sundrla to approve the June minutes. The motion was seconded by Kathy Mixon.

All were in favor, motion carried.

III. Old Business

o Update on Arts Festival.

- A meeting is scheduled for Thursday at 5:00 PM with the Washington Street group to review the budget, planning progress, and address outstanding questions.
- \$15,000 has been approved to support Cultural District additions to the Taste of Beaufort, specifically at Washington Street Park and USCB.
- Event components and programming still need to be defined for each location.
- Sponsorship opportunities may be explored to supplement funding if needed.
- Downtown Operations will prepare and share a digital drive with all key documents required to move the Cultural District portion forward.
- The committee also requested to see the finalized plans for Washington Street Park, including a projected completion date.
- Clarification is needed regarding vendor and artist booth fees at each location —will fees be charged, and if so, how much?
- The City's Festival Umbrella License will cover:
 - The Craft Market at Waterfront Park
 - The Juried Arts Show at USCB
 - Additional vendors participating across festival sites
- Waste management at Washington Street Park needs to be addressed. Can the Greenery support trash services at this location?

- Shuttle service is being planned for the overall festival. The City will coordinate shuttles and include stops at the new locations (Washington Street Park and USCB).
- Committees will need to be formed to manage and execute specific elements of the event.
- Repairing of the Artist Benches.
 - About 5 benches need to be pulled and a budget needs to be put in place to be fixed.
 - Budget for the Cultural Advisory Budget is \$6,000 and could be used for benches, sponsorships, events, and murals.
 - Possibly put \$4,000 towards the bench project.
 - Will need to locate artists or businesses that will want to redo the benches.
 - Bonnie Hargrove directed the board to begin to think about local artists that will be willing/able to restore a bench.

IV. **New Business**

- The possibility of moving the meeting date to the third Thursday or the second Monday of the month at 2:00 pm.

Linda Jefferies made a motion to move the meeting date to the second Monday of the month. The motion was seconded by Kathy Mixon.

All were in favor, motion carried.

Other

V. **Adjournment**

STATEMENT OF MEDIA NOTIFICATION

"In accordance with South Carolina Code of Laws, 1976, Section 30-4-80(d), as amended, all local media was duly notified of the time, date, place and agenda of this meeting."