



# Historic District Review Board

## Meeting Minutes – September 8, 2021

### 1 CALL TO ORDER

0:12

A meeting of the Historic District Review Board was held in-person on September 8, 2021 at 2:00 pm.

### 2 ATTENDEES

Members in attendance: Jeremiah Smith (Chairman), Mike Sutton (Vice-Chair), Stacy Applegate, Maxine Lutz, and Michelle Prentice.

Staff in attendance: Meredith Jacobs (Meadors Architecture), Heather Spade (City of Beaufort Planner of Community and Economic Development), and David Prichard (City of Beaufort Director of Community and Economic Development).

### 3 REVIEW OF MINUTES

0:35

Motion: Ms. Applegate made a motion to approve the August 4, 2021 Special Meeting Minutes; seconded by Ms. Lutz. The motion passed unanimously.

Ms. Applegate made the comment that Mr. Sutton recused himself from the 1012 Boundary Street project.

Motion: Ms. Applegate made a motion to approve the August 11, 2021 Meeting Minutes with the change above; seconded by Ms. Prentice. The motion passed unanimously.

*All Historic District Review Board Meeting minutes are recorded and can be found on the City's website at <http://www.cityofbeaufort.org/AgendaCenter>. Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7024 or by email at [tgundler@cityofbeaufort.org](mailto:tgundler@cityofbeaufort.org).*

Motion: Ms. Lutz made a motion for a business meeting at the end of the meeting; seconded by Ms. Prentice; The motion passed unanimously.

### 4 APPLICATIONS

4:35

- A. **409 Federal Street, PIN R120 004 000 0246 0000**, Alterations/Additions  
Applicant: Jill & Jon Ginder, Homeowners (21-43 HRB.2)

The applicant is requesting Final approval for the alterations/additions to a single-family residence in the Historic District.

Mr. Sutton recused himself from this project.

**Motion:** Ms. Applegate made a motion to grant final approval as submitted with the proposed permacast columns and with snap lock roofing for both the roof over the porch addition and the roof of the carriage house; seconded by Ms. Lutz. The motion passed unanimously.

- B. 1105 Duke Street, PIN R120 004 000 0383 0000, New Construction **18:49**  
Applicant: Allison Ramsey Architects (21-56 HRB.1)**

The applicant is requesting Final approval for new construction on a currently vacant lot in the Northwest Quadrant.

Mr. Sutton returned to the Board and Mr. Smith recused himself. Mr. Sutton acted as Chair.

**Motion:** Ms. Prentice made a motion to grant final approval with Staff conditions, with the exception of conditions 3, 6, 10 and 13a; seconded by Ms. Applegate. The motion passed unanimously.

- C. 1201 King Street, PIN R120 004 000 0606 0000, Alterations/Additions  
Applicant: Martha C. Spears (21-57 HRB.1)**

The applicant is requesting Final approval of repairs and fence alterations to a single-family residence at 1201 King Street. **1:23:14**

Mr. Smith returned to the Board.

**Motion:** Ms. Lutz made a motion to approve the application as submitted; Ms. Prentice seconded the motion.

Ms. Lutz rescinded the motion.

**Motion:** Ms. Applegate made a motion to grant final approval of the following:

1. Replace 3-foot live fence with 3-foot picket fence on the front of the property up to the tree on the West property line.
2. Approve the 6-foot wood fence on the North end of the West property line.
3. Keep the present 6-foot live fence on the North side of the property; and
4. Replace the 3-foot live fence from the North side of the property to the home with a picket fence.

Ms. Lutz seconded the motion. The motion passed unanimously.

- D. 1113 Craven Street, PIN R120 004 000 0774 0000, Alterations/Additions **1:50:34**  
Applicant: Charles Ferguson, The Meridian Company (21-61 HRB.1)**

The applicant is requesting Preliminary approval for alterations to a single-family residence in the Historic District.

**Motion:** Mr. Sutton made a motion to approve the project; seconded by Ms. Lutz. The motion passed unanimously.

The applicant asked the Board to clarify if the approval was for preliminary or final approval.

**Motion:** Ms. Prentice made a motion to grant final approval of the project as submitted; seconded by Mr. Sutton. The motion passed unanimously.

- E. 701 Craven Street, PIN R120 004 000 0819 0000, Restoration  
Applicant: City of Beaufort (21-60 HRB.1)

**2:10:50**

The applicant is requesting Final approval of historic window restoration and alternate restoration of elect exterior doors, installing window film, and unblocking the interior of select windows.

**Motion:** Ms. Prentice made a motion to grant final approval as recommended; seconded by Ms. Lutz. The motion passed unanimously.

## **5 BUSINESS MEETING**

**2:22:30**

Ms. Lutz asked staff about the recommendation that was made prior to the new board regarding demolition. Ms. Lutz understood that a letter was being compiled that would go to Council and asked if the current board could have a copy of the letter. Mr. Prichard said he would look into this.

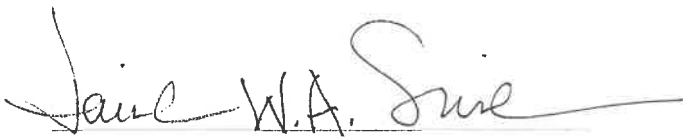
The board and staff also talked about other items, which resulted in a desire to have Board Training. Mr. Prichard said he would send out potential dates for Board Training.

No motions or decisions were made during Board Discussion.

## **6 ADJOURNMENT**

**3:02:50**

**Motion:** Ms. Lutz made a motion to adjourn the meeting; seconded by Ms. Prentice. The motion passed unanimously. The meeting ended at 5:03 pm.



Chair

10-13-21

Date of approval