



Cultural District Advisory Board  
Meeting Minutes – Executive Conference Room #2  
2:00 PM

November 16, 2022

**I. CALL TO ORDER - BONNIE HARGROVE** **2:10 PM**

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Quorum was present

Board members in attendance: Board Chair, Bonnie Hargrove, Rev. Hodges, Kathy Mixon, Linda Roper

**II. REVIEW OF MINUTES**

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Minutes from the 10/19/2022 board meeting were reviewed, a motion made and second and accepted as presented.

**III. OLD BUSINESS**

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- A. Benches: all are paid for and staying until stands and signs are done. Benches will be moved to their locations around the 2<sup>nd</sup> week in November.
- B. Cleaning the Benches: Bonnie agreed to clean the reconstruction era bench. Tabernacles bench needs new sealer, contact Greg for sealer
- C. Member at Large: 2 potential members, Linda Roper to schedule 15 mins. Interviews for next meeting (Nov. 16, 22)
- D. Budget
  - a. Spent money on reception for benches
  - b. Still need to pay for signs and stands
  - c. Is there enough money for another round of benches?? Or do we choose a new project??
  - d. Bonnie to send something to board to bring items to discuss at next meeting about what to do with the money going forward
  - e. Kathleen to make a map of where the benches are located.
  - f. Possible tour idea, possible rack card with or without QR code to give a description of the artist, mission statement and history of benches.
- E. Kathy's idea of a sip and stroll
  - a. Mockup of full ideas, budget, what it would look like, and possible map
  - b. People who sponsored benches could sponsor a table
  - c. Need partners to spread responsibility
- F. Expanding the Board
  - a. Bonnie is starting to bring Caroline (her assistant)
  - b. Possible to look into changing the ordinance so that it is understood that we can have a "stand in" if we are not able to be at the meeting
  - c. Expiring seats: CVB, USCB, and Tabernacle
  - d. Linda to reach out to Rev. Hodges to see if he is getting re-appointed or will he appoint a member of his organization
- G. Lunch and Learn

- a. Last lunch and learn there were a bit of misunderstandings but in the end, it went well
  - b. NEXT lunch and learn: March 2023 Lunch and Learn being held by the CVB.
- H. Shrimp Festival was a HUGE success

#### **IV. NEW BUSINESS**

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- I. Interview with potential new member Heidi, from 2:15pm to 2:30pm
- J. Tri-fold
  - a. Photos of all benches, possible QR code to go to a map of where the benches are, QR code on the bench/plaque with all information about the artist, bench, etc (incase you don't have the tri-fold)
  - b. Map to the benches
- K. Table the bench project for 1 year
  - a. We'll think of new ideas Jan. 2023
- L. Budget
  - a. \$6,000 dollars is what you have
  - b. Spent about \$600 on reception, wood for signs, as well as the signs
  - c. Refurbishing benches is another expense
  - d. Jessica will clean the bench on Craven Saturday morning
- M. Letters of recommendation
  - a. USCB, CVB, and Tabernacle
  - b. Who will be recommended
- N. Lunch and Learn
  - a. Visitor center video is done and ready to roll out
  - b. Q & A at the end with Colleen
  - c. Will contact visitor center to pick a date and time to release video in January
- O. Sons of Maestros
  - a. Wanting to do a 5pm on a Sunday in March
  - b. Needing partners dedicated to family and youth
  - c. Will there be a fee?
  - d. Rain or shine- could be moved to USCB if rain
  - e. Voted on \$2000 from CDAB
  - f. Picnic in the park (bring your own basket and blanket)
- P. June 1<sup>st</sup>-3<sup>rd</sup> 160<sup>th</sup> anniversary of Combahee River Raid – Harriet Tubman Statue

#### **V. ADJOURN**

**3:08 PM**

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Disclaimer: All Cultural Advisory Board Meeting minutes are recorded, which can be found on the City's website at [www.cityofbeaufort.org](http://www.cityofbeaufort.org) (Agenda section). Audio recordings are available upon request by contacting the City Clerk, Traci Guldner at 843-525-7084 or by email at [tguldner@cityofbeaufort.org](mailto:tguldner@cityofbeaufort.org)