



TREE PERMIT APPLICATION FORM

Community Development Department
1911 Boundary Street, Beaufort, South Carolina 29902
p. (843) 525-7049 / f. (843) 986-5606
Email: permits@cityofbeaufort.org / Website: www.cityofbeaufort.org

Permit Fee: \$ _____

OFFICE USE ONLY: Date Filed: _____ Application #: _____ Zoning District: _____

Approved By: _____ Date: _____

Applicant and Property Information:

The owner of the property is aware of and has authorized the proposed work as described in this application. Yes No

Residential Commercial ARB/HOA Neighborhood (copy of approval required)

Applicant/Contractor Name: _____

Applicant E-mail: _____ Applicant Phone No.: _____

Property Owner: _____

Owner E-mail: _____ Owner Phone No.: _____

Property Address: _____

Tree Information:

<u>Tree #</u>	<u>Type/Species</u>	<u>Diameter (DBH)</u>	<u>Action (Remove/Prune)</u>
1			
2			
3			
4			

Reason for Removal/Pruning (Attach any supporting documentation, pictures, etc.):

- Please indicate if tree is in a fenced yard containing a dog(s): Yes No
- If yes, provide the owners contact number for access to fenced yard for tree inspection: _____

Certification of Correctness: I/we certify that the information in this application is correct.

Applicant's Signature: _____ Date: _____



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Applicability:

- A. **Tree Preservation:** Priority shall be placed on tree preservation. All persons shall make all reasonable efforts to preserve and retain any existing **Specimen** and **Landmark** trees.
- B. **Specimen and Landmark Trees:** Certain trees, because of their species and size, are an asset to both the City and individual property owners and are hereby designated as **Specimen** and **Landmark** trees.
- C. **Permit Required for Removal:** A Tree Permit shall be required to remove or relocate any tree of 8" Diameter at Breast Height (DBH) or more, or a Specimen or Landmark tree, in the City of Beaufort.
 - 1. For single-family and 2- and 3- family buildings on existing lots of record, a permit is only required for the removal of Specimen or Landmark trees.
- D. **Permit Required for Pruning:** A Tree Permit is required to prune any landmark tree. Pruning must be done by, or under the guidance of, a certified arborist and shall meet ANSI A300 Standards for pruning.

Criteria for Reviewing Applications for Tree Removal: The following criteria shall be considered by the administrator in determining whether or not to issue a zoning permit. **For all specimen and landmark tree removal requests, a certified arborist report is required. The city's licensed arborist will conduct an independent inspection to verify the condition of the tree(s).**

- A. **Health:** Whether or not the tree is dead, dying, or diseased according to a certified arborist report and verified by the City Official or designee.
- B. **Elevated Risk:** Whether or not the tree presents hazards that cannot be mitigated by any arboricultural procedures due to its deteriorated or damaged state.
- C. **Developability:** Whether or not the tree constrains reasonable development of the specific site, considering lot size, applicable setbacks, context, building type and use, stormwater requirements, and other relevant site development considerations.

NOTE: Contractors are responsible for removing and properly disposing of all tree debris from the job site (i.e. cannot be left on curb for others to pick up). Trunk sections kept by property owner shall be in rear of property.