



REQUEST FOR BIDS

HORSE CARRIAGE ROTATION SLOTS

The City of Beaufort is seeking sealed bids for Horse Carriage Rotation slots for the five-year period beginning January 1, 2022. A carriage rotation slot entitles the holder to operate horse-drawn carriage tours through the City's National Landmark Historic District in accordance with the applicable ordinances, laws, and regulations. The minimum bid for each slot is \$15,000 per year and 8.5% of gross revenues.

Rotation slot will be awarded to the two highest certified bidders. Bid amounts for each awardee will serve as the annual rotation slot fee for the five-year period. Awardees will be required to obtain a City of Beaufort business license to operate tours within 30 days of bid award. Requirements for licensure can be found in the City Code of Ordinances, Section 7-11049. This reference is available at the City's website, www.cityofbeaufort.org.

Sealed bids should be submitted before 2:00PM Friday, October 22, 2021, and include the company name, a contact person, the bid amount, and the ownership structure of the company; to include all investors/equity partners, certified article of incorporation, etc and the attached affidavit (located on the City website homepage – www.cityofbeaufort.org). Public bid opening will occur on Friday, October 22, 2021, at Beaufort City Hall, Planning Conference Room – 2:01PM.

Bid awards are not considered official until certified by the City Manager. The City of Beaufort is not responsible for delays resulting from sender, postal/parcel delivery, or interoffice mail error.

Submittals may be delivered by hand, postal or by parcel delivery or via email to the following address:

City of Beaufort
ATTN: John Robinson
1911 Boundary Street
Beaufort, SC 29902
843-525-7035
jrobinson@cityofbeaufort.org

The City of Beaufort reserves the right to reject any or all submittals in the best interest of the City and is not responsible for any costs incurred in the development of submittals.

AFFIDAVIT

I certify that I am authorized to submit a sealed bid for a carriage rotation slot in the name of the company listed below. I also certify that all information contained in this bid submittal is an accurate reflection of the information required to bid on a carriage rotation slot and that the company for which this bid is being submitted is a bona fide carriage tour company, as defined in the City of Beaufort Code of Ordinance, Section 7-11049. I further certify that the company will comply with the Tourism Management Ordinance located in Chapter 11 of Part 7 of the City of Beaufort Code of Ordinances.

I understand that any impropriety in this bid, including false statements, omissions, etc., is a violation of the Tourism Management Ordinance and after a hearing by the Beaufort City Council, could result in revocation of the listed company's business license, forfeiture of the rotation slot, and will prevent the listed company from participating in future bid opportunities.

Authorized Agent

FOR:

Tour Company

NOTARIZED:

(SEAL)

South Carolina Notary

My Commission Expires on: _____

Date _____