



# PUBLIC ASSEMBLY AND PARADE APPLICATION

City of Beaufort

500 Carteret Street Suite B2, Beaufort, South Carolina, 29902

p. (843) 379-1076 | [www.cityofbeaufort.org](http://www.cityofbeaufort.org)

To be filed **NOT LESS** than 60 days before event

**Please Check One:**

Public Assembly Request

Parade Request

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Phone # \_\_\_\_\_

Name of Sponsoring Organization: \_\_\_\_\_

Address: \_\_\_\_\_

**PUBLIC ASSEMBLY: \$25.00 non-refundable application fee is applied when 50 or more in attendance**

Date of Public Assembly: \_\_\_\_\_ Time Assemble will begin: \_\_\_\_\_

Location of Assembly Area: \_\_\_\_\_

Type of Public Assembly (including description of activities): \_\_\_\_\_

\_\_\_\_\_

Description of Recording Equipment, sound amplification equipment, banners, signs, or other devices to be used: \_\_\_\_\_

\_\_\_\_\_

-----

**PARADE: \$25.00 non-refundable application fee is payable when the application is submitted**

Date of Parade: \_\_\_\_\_

Time Parade Will Begin: \_\_\_\_\_ Parade will Terminate: \_\_\_\_\_

Time Parade Line-Up Begins: \_\_\_\_\_ Location(s) of Line-Up Area(s): \_\_\_\_\_

Route Proposed (Giving Starting & Termination Points): \_\_\_\_\_

\_\_\_\_\_

Approximate Number of Persons, Animals & Vehicles Constituting Parade: \_\_\_\_\_

\_\_\_\_\_

Parade Will Occupy All of the Width of the Streets to be Traversed \_\_\_\_\_

Parade Will Occupy Only a Portion of the Width of the Streets to be Traversed \_\_\_\_\_

Interval of Space between Units in Parade: \_\_\_\_\_

**NOTE:** IF THE PARADE IS DESIGNED TO BE HELD BY AND ON BEHALF OF OR FOR ANY PERSON OTHER THAN THE APPLICANT, THE APPLICANT FOR SUCH PERMIT SHALL FILE A LETTER FROM THAT PERSON WITH THE CITY MANAGER AUTHORIZING THE APPLICANT TO APPLY FOR THE PERMIT ON HIS BEHALF.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

-----

**OFFICE USE ONLY:** Application Received By: \_\_\_\_\_ Date Received: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Approved By: \_\_\_\_\_