



SITE WORK PERMIT CLOSE OUT CHECKLIST

Community and Economic Development Department

1911 Boundary Street, Beaufort, South Carolina, 29902

p. (843) 379-7051 / f. (843) 986-5606 / permits@cityofbeaufort.org / www.cityofbeaufort.org

CLOSE OUT ITEMS

- A registered engineer's sealed certification of completed roads, parking, drainage systems and utilities
- Other applicable agencies' final certification (i.e. SCDOT, BJWSA, DHEC, etc.)
- A digital file of the as-built drawings, indicating accurate site conditions of pavements, parking spaces, utilities, structures, and drainage
- Planning/Zoning final approval

Once the Site Work Permit has been closed out/approved, your Final Plat can be submitted to city staff for approval/stamp. Once plans are stamped, the final plat can be submitted to Beaufort County for recording.