



DEVELOPMENT REVIEW PROCESS
HISTORIC REVIEW BOARD APPLICATION

Community Development Department
1911 Boundary Street, Beaufort, South Carolina, 29902
p. (843) 525-7011 / f. (843) 986-5606
Email: development@cityofbeaufort.org / website: www.cityofbeaufort.org

- Staff Review
Board Review

Application Fee:
see attached schedule

OFFICE USE ONLY: Date Filed: Application #: Zoning District:
BCAGHS Survey: Yes No

Schedule: The Historic Review Board (HRB) typically meets the 2nd Wednesday of each month at 2pm. The complete schedule, along with the list of deadlines, may be found here - http://cityofbeaufort.org/372/Historic-District-Review-Board

Submittal Requirements: All forms and information shall be submitted digitally + 5 hardcopies of all documents. In addition to a complete application form, applicants shall submit the required items according to the checklists on the subsequent page.

Review Request: Conceptual Preliminary Final Bailey Bill Approval\* Change After Certification
\*Requires a Bailey Bill - Part A Preliminary Review Application Form

Pursuant to Section 6-29-1145 of the South Carolina Code of Laws, is this tract or parcel restricted by any recorded covenant that is contrary to, conflicts with, or prohibits the activity described in this application? Yes No

Applicant, Property, and Project Information

Applicant Name:

Applicant Address:

Applicant E-mail: Applicant Phone Number:

Applicant Title: Homeowner Tenant Architect Engineer Developer

Owner (if other than the Applicant):

Owner Address:

Project Name:

Property Address:

Property Identification Number (Tax Map & Parcel Number):

Date Submitted:

Certification of Correctness: I/we certify that the information in this application is correct.

Applicant's Signature: Date:

Owner's Signature: Date:

(The owner's signature is required if the applicant is not the owner.)



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*see attached schedule*

**Required Project Information**

Project Name: \_\_\_\_\_

Property Size in Acres: \_\_\_\_\_ Proposed Building Use: \_\_\_\_\_

Nature of Work (check all that apply):

- New Construction, Primary Structure      " New Construction, Primary Structure      " Alterations / Additions
- Demolition\*      " Relocation\*      \*Demolition and Relocation requires a public hearing

Building Square Footage (if multiple buildings, please list each one and their square footage by floor):

\_\_\_\_\_

Is this project a redevelopment project?      Y      N

Are there existing buildings on the site?      Y      N if yes, will they remain?      Y      N

Provide a brief Project Narrative (if requesting Bailey Bill Approval, this section may be left blank):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CONTACT INFORMATION:**

Attention: Julie A. Bachety, Administrative Assistant II  
City of Beaufort Community Development Department  
1911 Boundary Street, Beaufort, South Carolina 29902  
E-Mail: [development@cityofbeaufort.org](mailto:development@cityofbeaufort.org) | Phone: (843) 525-7011 | Fax: (843) 986-5606